

Sibford Ferris Parish Council

The councillors are hereby summoned to attend a meeting of the Parish Council, to be held on **Wednesday 23rd September 2026 at 7pm** at Sibford School

AGENDA

34. Apologies for absence

35. Members' declarations of interest for items on the agenda

36. Co-option to fill remaining vacancy

37. Public participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

38. To approve the minutes of the Parish Council (PC) meetings held on 21st May and 30th July 2026

39. Outstanding matters/actions from previous meetings

- i) Update re request to transfer remaining S106 funds allocated to a bus shelter to Sibford Gower Primary School
- ii) Update re new website and councillor e-mail addresses
- iii) Update re request to Highways for advice regarding the possibility of installation of a Vehicle Activated Sign (VAS) on Main Street
- iv) Update re request to Highways to put in zigzag lines outside the entrance to Sibford School near the bus shelter

40. Proposal to instruct Land and Property Registration to complete the legal work to register Pitch Hill Field at a cost of £300 plus other minor associated costs

41. Concerns raised by resident about the safety on the new access to the Deanfield Homes development due to it being on a blind corner, and a large drop from the grass verge onto the road

42. Planning applications received

26/01589/TCA – The Long House, Main Street, Sibford Ferris. T1-7 Southern Beech - Fell lesser stems to give space for more desirable trees. T8 x Sequoia- Removal of hanging fractured limb remove deadwood. **No comment.** *(Response made using delegated powers).* **APPROVED.**

26/01836/F – The Small House, Small House, Sibford Ferris. Proposed additional bedroom 4 - Extension to previously approved scheme - (26/00193/F). **No objection.** *(Response made using delegated powers).*

26/02197/F – Barn North of Austin Grounds Farm, Hook Norton Road, Sibford Ferris. Alterations to and conversion of barn to form one dwelling and formation of associated hardstanding.

43. Play area

- i) Updates re repairs and any other issues

44. Finance

- i) Confirmation of the bank balances as at 14.05.26 of £253.98 and £16,271.97
- ii) To confirm completion of the first (Apr to Jun) quarterly finance check for 2026-27
- iii) To consider changing bank account provider from Lloyds Bank to Unity Bank. Charges and interest rates for both accounts are:
 - Lloyds Bank – £4.25 per month fee, 0.5% interest
 - Unity Bank - £7 per month fee, 1.95% interest
- iv) To confirm completion of an asset condition check and agree any actions required
- v) Proposal to add the dog waste bin on Stour View to the Asset Register at a value of £1 as it has been donated to the Parish Council by Deanfield Homes
- vi) To consider contributing up to £40 to the cost of a portable air conditioning unit for the Clerk's office
- vii) Confirmation of payments made since the last meeting using delegated powers:

01.06.26	Sue Rowley	Internal Audit 25-26	£75.00
29.05.26	Kirsty Buttle	Expenses	£33.50

01.06.26	Thomas Fox Landscaping	Play area mowing May	£61.42
01.06.26	Kirsty Buttle	Salary and office May	£267.67
01.06.26	HMRC	Tax May	£64.40
02.06.26	NEST	Pension May	£18.71
19.05.26	Lloyds	Account fee	£4.25
12.06.26	Zurich	Annual parish insurance	£500.00
25.06.26	Citizens Advice Bureau	Donation	£25.00
25.06.26	CDC	Uncontested election fee	£200.00
25.06.26	Parish Online	Website 1 year	£300.00
19.06.26	Lloyds	Account fee	£4.25
25.06.26	Kirsty Buttle	Salary and office June	£257.42
25.06.26	HMRC	Tax June	£62.00
30.06.26	NEST	Pension June	£17.97
20.07.26	Lloyds	Account fee	£4.25
04.08.26	Thomas Fox Landscaping	Play area mowing June	£61.42
04.08.26	Playsafety Ltd	Annual play equipment inspections	£104.40
04.08.26	Kirsty Buttle	Salary and office July	£257.42
04.08.26	HMRC	Tax July	£62.00
31.07.26	NEST	Pension July	£17.97
04.08.26	Thomas Fox Landscaping	Play area mowing July	£90.93
18.08.26	Lloyds	Account fee	£4.25
25.08.26	Kirsty Buttle	Salary, backpay, and office Aug	£297.81
25.08.26	HMRC	Tax Aug	£72.20
28.08.26	NEST	Pension Aug	£20.93

viii) To note the following receipts:

09.06.26	Lloyds	Interest	£6.37
09.07.26	Lloyds	Interest	£6.10
20.08.26	Lloyds	Apology payment	£50.00
10.08.26	Lloyds	Interest	£6.29
09.09.26	CDC	Precept	£5,982.50
09.09.26	Lloyds	Interest	£5.66

45. Planning decisions received – None.

46. Information exchange

Date of next meeting – 18th November 2026

Signed: 

Parish Clerk

Date: 17th September 2026