

Sibford Ferris Parish Council

All Councillors are hereby summoned to attend a meeting of Sibford Ferris Parish Council to be held on **Tuesday 18th November 2025 at 7pm** at Sibford School

AGENDA

50. Apologies for absence

51. Members' declarations of interest for items on the agenda

52. To co-opt a new councillor

53. Public participation session

54. To approve the minutes of the Parish Council (PC) meeting held on 17th September 2025

55. Outstanding matters/actions from previous meetings

- i) Update re repair of bus shelter opposite the junction to Hawk's Lane
- ii) Update re contact with Deanfield Homes regarding light pollution, the planned gap in the hedge, and management of the various areas within the site
- iii) State of the grass around the play area on Cotswold Close owned by Cherwell District Council (CDC)
- iv) Discussions re accessing S106 funds from the Hook Norton Road Development
- v) Update re contact with resident who requested support from the PC regarding offering defibrillator and CPR training sessions for residents at a cost of £250 plus hall hire costs per session

56. To consider whether to ask Deanfield Homes if they will install a dog waste bin at the gate to enter the public green space on the development and donate that bin to the PC which the PC will then pay to have it emptied on a regular basis

57. Planning applications received

25/02418/TCA - Barn Cottage, 2 Home Farm Court, Main Street, Sibford Ferris. T1 Willow - reduce overhanging branches on lawn side, taking back to old pollard points. T2 Beech - reduce over extended laterals over fruit trees by 2metres. T3 Plum - remove deadwood and reduce by 1.5 metres all round. **No representation made. APPROVED.**

25/02522/TCA – Penn House, 9 Walford Road, Sibford Ferris. G1 - Birch x3 - Fell due to close proximity to boundary and utility drain. G2 - Conifer - Fell due to heavy die back. **No representation made.**

25/02812/F – The Small House, Small House, Sibford Ferris. Demolition of existing single storey extensions and garage and erection of new single and two storey extensions.

25/02705/TCA – Holmby House, Main Street, Sibford Ferris. T1 Horse chestnut - Reduce height by 5 - 6m reducing lateral branches where necessary to balance the upper crown. Tree has been historically topped resulting in vigorous regrowth from these "pruning" points.

25/02904/TCA - Sibford School, The Hill, Back Lane, Sibford Ferris. T1 Walnut - Crown reduction by approximately 3 metres (+/-0.5metre dependant on growth points available), Removal of all deadwood 25mm or greater in diameter at the point of attachment to functional wood and crown lifting to approximately 4 metres above ground level. G1 Holly and ash - Removal to stumps as close as possible to ground level from the north side of Holly house. T2 Beech - Crown reduction by approximately 3 metres (+/-0.5metre dependant on growth points available), Removal of all deadwood 25mm or greater in diameter at the point of attachment to functional wood. T3 Sycamore - Crown reduction of the south aspect by approximately 3 metres (+/-0.5metre dependant on growth points available), blending the reduced crown into the remaining crown. T4 Alder - Removal of the alder to a stump as close as possible to ground level. T5 Ash - Removal of the lowest south limb from the ash and then reducing the remaining south aspect of the crown by up to 3 metres (+/-0.5metre dependant on growth points available).

58. To consider making a response to the following planning appeal on a property in Sibford Gower due to the fact that the application documents suggest that the fact that Sibford Ferris PC has not responded to this

application and other recent applications on the property, means that Sibford Ferris PC 'now accept that 2 public houses in the Sibfords are no longer sustainable'

APP/C3105/W/25/3375016 - The Pheasant Pluckers Inn, Street Through Burdrop, Burdrop. Permission in principle - 3-4 new dwellings – application 25/02149/PIP.

59. To discuss Councillor responses to Clerk re planning applications received

60. Play area – Updates re repairs and any other issues

61. Pitch Hill Field

- i) To consider the best use of the field which would provide most benefit to parishioners
- ii) To receive quote for the clearance of the field

62. Finance

- i) Confirmation of the bank balances as at 12.11.25 of £67.86 and £14,474.97
- ii) To review the draft budget for 2026-27
- iii) To consider making a donation to the Volunteer Driver Service
- iv) Proposal to make the following donations for the 2025-26 financial year:
 - Sibford Scene - £50
 - Citizens Advice Bureau - £25
 - Village Hall - £400
- v) To confirm completion of the second quarterly (Jul to Sep) financial check for 2025-26
- vi) Confirmation of payments made since the last meeting using delegated powers:

19.09.25	Lloyds	Account fee	£4.25
27.10.25	Zen	Village Hall Domain name	£14.39
27.10.25	Thomas Fox Landscaping	Play area mowing 08, 22.09.25	£57.02
27.10.25	CDC	Half yearly charge for dog bin emptying	£302.02
27.10.25	Kirsty Buttle	Salary and office Oct	£247.21
27.10.25	HMRC	Tax Oct	£59.60
31.10.25	NEST	Pension Oct	£17.24
20.10.25	Lloyds	Account fee	£4.25

vii) To note the following receipts:

09.10.25	Lloyds	Interest	£7.35
10.11.25	Lloyds	Interest	£7.78

viii) Proposal to pay the following invoices:

Zen	Website domain name	£14.39
Thomas Fox Landscaping	Play area mowing 13.10.25	£28.51
Kirsty Buttle	Salary and office November	£247.37
HMRC	Tax November	£59.40
NEST	Pension November	£17.24

63. Planning decisions received – None.

64. To agree meeting dates for 2026 - proposed dates are 21st Jan, 18th Mar, 21st May, 30th Jul, 16th Sep, 18th Nov

65. Information exchange

Date of next meeting – 21st January 2026

Signed: 

Parish Clerk

Date: 13th November 2025