

# Sibford Ferris Parish Council

All Councillors are hereby summoned to attend a meeting of Sibford Ferris Parish Council to be held on  
**Wednesday 21<sup>st</sup> January 2026 at 7pm** at Sibford School

## AGENDA

### 66. Apologies for absence

### 67. Members' declarations of interest for items on the agenda

### 68. To co-opt a new councillor

### 69. Public participation session

### 70. To approve the minutes of the Parish Council (PC) meeting held on 18<sup>th</sup> November 2025

### 71. Outstanding matters/actions from previous meetings

- i) Update re repair of bus shelter opposite the junction to Hawk's Lane – Now installed.
- ii) Update re contact with Deanfield Homes regarding the planned gap in the hedge, and alternative pedestrian access to the site
- iii) Update re request to transfer remaining S106 funds allocated to a bus shelter to Sibford Gower Primary School
- iv) Update re request for Deanfield Homes to install a dog waste bin on the new development which will be donated to the PC who will be responsible for its emptying
- v) Update re Pitch Hill Field – covenant research

### 72. To consider request from resident for the PC to purchase a grit bin to be placed near the entrance to Stour View – cost is £300 + VAT

### 73. Planning applications received

**25/02892/TPO – High Rock, Hook Norton Road, Sibford Ferris.** .2 x semi mature Oaks - Crown raise and reduction on the southern side of the crown by approx 15% (up to 2m) - subject to TPO 12/2022. **No representation made. APPROVED.**

**25/03069/TCA – The Hill, Back Lane, Sibford Ferris.** T1 Oak - remove tree. T2 Cotoneaster - remove tree. T3 Cypress - remove tree. **No representation made. REFUSED.**

**25/03002/F – 1 Mannings Close, Sibford Ferris.** RETROSPECTIVE - Conversion of garage to create habitable room(s) and single storey extension; loft conversion with rooflights; rooflight to be inserted over staircase; re-location of vehicle access leading to a new driveway with gate; solar panels to south facing elevation; removal of chimney. **No representation made.**

**25/03347/F – Austin Grounds Farm, Hook Norton Road, Sibford Ferris.** Alterations to and conversion of barn to form one dwelling (self-build).

### 74. Play area – Updates re repairs and any other issues

### 75. Finance

- i) Confirmation of the bank balances as at 15.01.26 of £70.49 and £12,771.78
- ii) To approve the budget and resulting precept for 2026-27
- iii) To confirm completion of the third quarterly (Oct to Dec) financial check for 2025-26
- iv) Confirmation of payments made since the last meeting using delegated powers:

18.11.25	Lloyds	Account fee	£4.25
18.11.25	ICO	Data Protection Fee	£47.00
19.12.25	Lloyds	Account fee	£4.25
24.12.25	Sibford Scene	Donation	£50.00
24.12.25	Citizens Advice Bureau	Donation	£25.00
24.12.25	Sibford Village Hall	Donation	£400.00

24.12.25	Volunteer Driver Service	Donation	£50.00
24.12.25	Thomas Fox Landscaping	Play area mowing 10.11.25	£28.51
24.12.25	Thomas Fox Landscaping	Pitch Hill clearance	£390.00
24.12.25	Kirsty Buttle	Salary, office, and reimbursement Dec	£264.81
24.12.25	HMRC	Tax Dec	£59.40
31.12.25	NEST	Pension Dec	£17.24

v) To note the following receipts:

09.12.25	Lloyds	Interest	£6.81
09.01.26	Lloyds	Interest	£6.79

#### 76. Planning decisions received

**25/02522/TCA – Penn House, 9 Walford Road, Sibford Ferris.** G1 - Birch x3 - Fell due to close proximity to boundary and utility drain. G2 - Conifer - Fell due to heavy die back. **Approved.**

**25/02812/F – The Small House, Small House, Sibford Ferris.** Demolition of existing single storey extensions and garage and erection of new single and two storey extensions. **Refused.**

**25/02705/TCA – Holmby House, Main Street, Sibford Ferris.** T1 Horse chestnut - Reduce height by 5 - 6m reducing lateral branches where necessary to balance the upper crown. Tree has been historically topped resulting in vigorous regrowth from these "pruning" points. **Approved.**

**25/02904/TCA - Sibford School, The Hill, Back Lane, Sibford Ferris.** T1 Walnut - Crown reduction by approximately 3 metres (+/-0.5metre dependant on growth points available), Removal of all deadwood 25mm or greater in diameter at the point of attachment to functional wood and crown lifting to approximately 4 metres above ground level. G1 Holly and ash - Removal to stumps as close as possible to ground level from the north side of Holly house. T2 Beech - Crown reduction by approximately 3 metres (+/-0.5metre dependant on growth points available), Removal of all deadwood 25mm or greater in diameter at the point of attachment to functional wood. T3 Sycamore - Crown reduction of the south aspect by approximately 3 metres (+/-0.5metre dependant on growth points available), blending the reduced crown into the remaining crown. T4 Alder - Removal of the alder to a stump as close as possible to ground level. T5 Ash - Removal of the lowest south limb from the ash and then reducing the remaining south aspect of the crown by up to 3 metres (+/-0.5metre dependant on growth points available). **Approved.**

#### 77. Information exchange

**Date of next meeting – 18<sup>th</sup> March 2026**



Signed:

Parish Clerk

Date: 16<sup>th</sup> January 2026